



**PINCO ADVISORY COMMITTEE MEETING**  
**THURSDAY, JUNE 5, 2025**  
**10:00 A.M.**  
**PINCO SERVICE CENTER**  
**3019 16th STREET BAKERSFIELD, CA 93301**

The following link has been established to allow the public to view-listen to this scheduled meeting:  
Video call link: <https://meet.google.com/maq-iivo-gew> Or dial: (US) +1 209-791-8455 PIN: 164 762 752#

**1. SIGN-IN: 10:17am**

**2. ADOPTION OF AGENDA**

Adoption of the June 5, 2025 Advisory Committee Meeting Agenda as presented.

**MOTION:** AV **SECONDED:** LAMONT **VOTE: YES**  **NO**

**NOTE; Add storekeeper and service center report -Vote- YES**

**3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF MAY 15, 2025**

Adoption of the Advisory Committee Meeting Minutes of May 15, 2025 as presented.

**MOTION:** AV **SECONDED:** BCSD **VOTE: YES**  **NO**

**4. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized items and non-Agendized items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**5. ACTION: STAFFING AND TRANSPORTATION MODEL 2025-2026**

It is recommended PINCO’s Advisory Committee review the approved transportation leasing program and current PINCO staffing model and to direct the Lead Agency in constructing the appropriate staffing reorganization to effectively accommodate the Co-Op’s needs.

**MOTION:** TAFT CITY **SECONDED:** LAMONT **VOTE: YES**  **NO**

Background: As approved by PINCO’s Advisory and Governing Board, PINCO has been authorized to enter into the leasing program previously approved to assume the distribution responsibilities currently held by Food Source Transportation. The Lead Agency has provided additional expense information in the following areas:

- Breakdown of Truck and Trailer Lease(s)
- Job Description(s) - Heavy Duty Truck Driver
- Insurance Quote(s)
- 2025-2026 PINCO Transportation Schedule

AVUHSD has asked PINCO to present an approved job description with an appropriate salary schedule. This information will be used to present to PINCO’s Governing Board for approval at its July meeting.

The Lead Agency is planning with Ryder Truck to provide vehicles and staffing as needed per diem, as PINCO and AVUHSD conduct recruitment of the Heavy Duty Driver position(s) (3 FTE).

**NOTE: Recommended to add cell phones for transportation staff**

Additionally, the Lead Agency is requesting PINCO's Advisory Committee approve a reduction of one of PINCO's Buyer positions to a .75 FTE schedule in adjusting to the projected workload and demand in the upcoming year. The .75 PINCO Buyer position would be based at the Lead Agency's Administrative Offices. Primary responsibility(ies) would be management of PINCO's USDA Foods entitlement with CDE and processors and facilitate commodity usage with Member Districts.

Assuming PINCO distribution responsibilities present significant cost savings in addition to raising the level of connectivity between the Lead Agency and PINCO Members.

**NOTE: Recommended to add cell phones for transportation staff.**

**BCSD Motioned to move forward with heavy duty driver and class A differential WILSONA seconded**

#### **6. ACTION: BUYING GUIDE REVISION**

It is recommended PINCO's Advisory Committee review and approve the additional products proposed for the 2025-2026 PINCO Buying Guide.

**MOTION: AV SECONDED: BCSD VOTE: YES NO**

Background: Advisory Committee Representatives requested additional products for consideration in PINCO's 2025-2026 Buying Guide. The Lead Agency has provided a revised version of the Buying to reflect the proposed products.

**Lead agency will go out for quotes for hand held items.**

**AV motioned to accept the changes to the buying TAFT UNION seconded**

**buying guide will be updated,**

**RICH CHICKS taken out of buying guide**

**CEARBROOK FARMS milk taken out of buying guide**

**HIGHLAND FARMS adding cheddar cups**

#### **7. ACTION: RE-ALLOCATION OF PINCO 2025-2026 DIVERSION(S)**

It is recommended PINCO's Advisory Committee review-adjust its diversion schedule for USDA Foods based on PINCO's 2025-2026 Buying Guide.

**MOTION: WILSONA SECONDED: WESTSIDE VOTE: YES NO**

Background: With awards and extensions presented for the upcoming year, PINCO needs to reassess its initial USDA Foods diversion schedule in order to maximize entitlement with its vendors. The proposed changes are to be discussed at this meeting.

**AV Motioned to accept changes to the diversion schedule. TEHACHAPI seconds**

**BCSD Motioned to move Sysco update from line item 9 to before line item 8 WILSONA seconded the motion.**

#### **8. UPDATE: FUTURE LABS SOFTWARE PROJECT**

Background: Lead Agency and Sub-committee to present report on current status and timeline for the roll-out of PINCO's new inventory and ordering program. Thanks go out to PINCO Member Reps and Staff who have been working on this project over the past several months.

**INFORMATION ONLY**

**9. UPDATE: PARTNERING UP WITH SYSCO FOODS IN 2025-2026**

Sysco suggests forecasting for the year and also get your beginning of the school year orders in as soon as possible.

Until Sysco has access to first year balances we wont receive commodity pricing on the following Cargill, Smuckers and Land O Lakes. Lead agency will talk to companies to try to have commodity pricing available.

**Note: Executive committee will be notified of commodity balances and will decide if we will add loads to processors. Peanut, egg and cheese.**

**LEAD AGENCY WILL SEND OUT SYSCO BUYING GUIDE AS SOON AS POSSIBLE**

Background: Sysco Foods to meet with PINCO's Advisory Committee. They will go over any details in regard to the new products they will be handling that are commodity processed; egg, peanut and refrigerated cheese products (LOL). Additionally, they discuss ways to better navigate Sysco's website and working with Member District's Sysco Representatives on the issue of forecasting.

**INFORMATION ONLY**

**10. UPDATE: 2025-2026 PINCO MEETING CALENDAR**

PINCO Summer Summit - July 24, 2025

8:00-4:00

PINCO Service Center

**Meetings:**

Executive Committee

Advisory Committee

August 7, 2025 (B)

September 4, 2025 (AV)

October 2, 2025 (B)

November 6, 2025 (AV)

September 18, 2025

October 16, 2025

November 20, 2025

January 8, 2026 (B)

February 5, 2026 (B)

March 5, 2026 (AV)

April 9, 2026 (B)

May 7, 2026 (AV)

February 19, 2026

March 19, 2026

April 30, 2026

End of year PINCO Advisory Committee Meeting

June 4, 2026 @ PINCO

11. ADJOURN: \_\_\_\_\_BCSD\_\_\_\_\_ SECONDED: \_\_\_\_\_TAFT UNION\_\_\_\_\_ TIME: \_\_\_\_\_12:26 PM\_\_\_\_\_