



PINCO EXECUTIVE COMMITTEE MEETING
THURSDAY, SEPTEMBER 4, 2025
10:30 AM
PINCO ADMINISTRATIVE OFFICES
176 HOLSTON DRIVE
LANCASTER, CA 93535

The following link has been established to allow the public to view-listen to this scheduled meeting:
Video call link: <https://meet.google.com/kpi-fbta-xoe> Or dial: (US) +1 405-459-7587 PIN: 128 084 292#

1. SIGN-IN: 10:42 am

2. ADOPTION OF AGENDA

Adoption of the September 4, 2025 Executive Committee Agenda as presented.

MOTION: Kepple **SECONDED:** Taft Union **VOTE: YES** **NO**

3. ACTION: ADOPTION OF MINUTES

Adoption of Minutes from the August 7, 2025 Executive Committee meeting.

MOTION: Taft Union **SECONDED:** BCSD0// **VOTE: YES** **NO**

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized items and non-Agendized items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

5. ACTION: USDA FOODS PURCHASE

It is recommended that PINCO’s Executive Committee review balance(s) at PINCO’s processors and direct the Lead Agency to purchase needed commodity(ies) based on opening POs.

MOTION: AV **SECONDED:** WILSONA **VOTE: YES** **NO**

Background: The Lead Agency has provided PINCO’s Executive Committee with the current balance(s) at-processor along with the September USDA Foods Catalog and PINCO’s current entitlement balance.

- AV MOTIONS TO PURCHASE THE FOLLOWING COMMODITIES. KEPPLER SECONDS THE MOTION.
- BAKE CRAFTERS
- BROOKWOOD FARMS
- DEL REAL
- DON LEE FARMS -BEEF
- YANGS
- USDA - SLICED STRAWBERRIES FROZEN -BULK
- USDA - MIXED BERRY FROZEN -CUPS
- USDA - SLICED PEACHES FROZEN - BULK

6. ACTION: PINCO DRIVER INTERVIEWS

It is recommended PINCO's Executive Committee schedule interviews for the PINCO Driver position(s) currently being recruited.

MOTION: AV _____ **SECONDED:** KEPPEL _____ **VOTE:** YES X NO _____

Background: Lead Agency to provide application information and guidelines for PINCO's Executive Committee to determine an interview schedule and appoint a panel to conduct the process for the three open positions to be filled.

- INTERVIEWS WILL BE SCHEDULED FOR SEPTEMBER 10, 2025 WEDNESDAY
- PANEL CONSISTS OF ERIC BCSD, AUDREY WILSONA, JOHN HILL
- BCSD MOTIONED WILSONA SECOND

7. ACTION: CDFA- PILOT FARM TO SCHOOL PROGRAM

It is recommended PINCO's Executive Committee consider cross-dock option(s) for Member Districts to participate in the California Department of Food & Agriculture's Farm to School program.

MOTION: TAFT UNION _____ **SECONDED:** WESTSIDE _____ **VOTE:** YES _____ NO X _____

Background: The California Department of Food & Agriculture (CDFA) has presented PINCO Member Districts with an opportunity to purchase products through their network of approved farmers, to use the Service Center for cross-dock distribution. CDFA has received interest from PINCO Member Districts but lacks the logistical support to deliver products to the school(s). PINCO has a cross-dock arrangement with Imperial Dade, delivering product through the Service Center for four Districts due to routing issues for the vendor. PINCO would establish a MOU with CDFA and participating Member Districts containing procedures to limit the Co-Op's liability while providing local food options to those wanting to expand their meal program(s). As with the current cross-dock arrangement, PINCO would assume no financial responsibility or liability for products that would have established conditions for receipt(s).

The Lead Agency recommends considering three-five interested parties to pilot the program.

- NOT HAVE THE PILOT PROGRAM

8. ACTION: FORECASTING TOOL

It is recommended PINCO's Executive Committee consider the forecasting tool provided to survey PINCO Member Districts for usage in working with its processors.

MOTION: BCSD _____ **SECONDED:** WESTSIDE _____ **VOTE:** YES _____ NO _____

Background: For many years, PINCO's Buyers and Processors have been able to meet the Co-Op's unique just-in-time purchasing model. Notwithstanding the dance needed for both parties to perform throughout the year, there are ways to provide information to the processors that would help them on the sourcing end ensure PINCO's place in the production queue when commodity foods are being manufactured.

Member Districts would provide estimates quarterly, initially based on prior year's usage and eventually to ongoing usage once processors began using the information.

- BCSD MOTION: TO BRING TOOL TO ADVISORY COMMITTEE MEETING WITH EXPLANATION AND HARD DATE ON RESPONSE(S). KEPPEL SECONDS

9. ACTION: TRANSPORTATION MODEL

It is recommended PINCO's Executive Committee form a Sub-committee to review the transportation model and make recommendations to PINCO's Advisory Committee and Lead Agency for consideration.

MOTION: WILSONA _____ **SECONDED:** BCSD _____ **VOTE:** YES X NO _____

Background: Lead Agency to provide PINCO's Executive Committee with information requested to initiate study of the transportation model. PINCO's transportation model and cost formula need to be assessed to due the following changes:

Member Composition and Routing
Discontinuation of Pick-Up(s) at Processors
New: Truck Leasing & Staffing vs. Food Source Transportation

The Executive Committee shall consider any-all changes to the transportation model based on JPA language.

- LEAD AGENCY WILL PUT TOGETHER A FAIR SHARE MODEL FOR TRANSPORTATION, AND BRING IT TO THE ADVISORY COMMITTEE ON SEPTEMBER 18, 2025

10. ACTION: PINCO GOVERNANCE CALENDAR

It is recommended PINCO's Executive Committee review PINCO's Governance Calendar for 2025-2026 and direct the Lead Agency accordingly.

MOTION: _____ SECONDED: _____ VOTE: YES ___ NO ___

- MOVE ITEM 10 TO ADVISORY MEETING ON SEPTEMBER 18, 2025
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11. UPDATE: PINCO FOOD SHOW

Background: Sub-committee to provide update regarding the PINCO table-top event scheduled for September 9th, in Bakersfield.

INFORMATION ONLY

12. ACTION: LEAD AGENCY UPDATE & EXECUTIVE COMMITTEE ITEMS FOR ADVISORY CONSIDERATION

MOTION: _____ AV _____ SECONDED: _____ KEPPLE _____ VOTE: YES ___ NO ___

Background: PINCO's Executive Committee to bring items to Lead Agency for study &/or placement on upcoming meeting Agenda(s).

13. UPDATE: PINCO 2025-2026 MEETING CALENDAR

PINCO MEETING CALENDAR
2025-2026

Executive Committee	Advisory Committee
September 4, 2025 (AV)	September 18, 2025
October 2, 2025 (B)	October 16, 2025
November 6, 2025 (AV)	November 20, 2025
January 8, 2026 (B)	
February 5, 2026 (B)	February 19, 2026
March 5, 2026 (AV)	March 19, 2026
April 9, 2026 (B)	April 30, 2026
May 7, 2026 (AV)	

End of year PINCO Advisory Committee Meeting

June 4, 2026 @ PINCO

INFORMATION ONLY

14. ADJOURN TO CLOSED SESSION

MOTION: AV **SECONDED:** KEPPLE **TIME:** 12:52PM