



REVISED
PINCO PROCEDURES SUMMIT
THURSDAY, JULY 24, 2025
9:00 AM
PINCO SERVICE CENTER
3019 SIXTEENTH STREET
BAKERSFIELD, CA 93301

The following link has been established to allow the public to view-listen to this scheduled meeting:
Video call link: <https://meet.google.com/iys-vpow-yji> Or dial: (US) +1 720-500-3683 PIN: 570 529 723#

1. SIGN-IN: 9:13 am

2. ADOPTION OF AGENDA

Adoption of the 2025 PINCO Summit Agenda as presented.

MOTION: Lamont **SECONDED:** Taft Union **VOTE: YES** X **NO**

3. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized items and non-Agendized items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

4. ACTION: BROOKWOOD FARMS - UPDATE IN COMMODITY PROCESSING

It is recommended that PINCO’s Advisory Committee consider the option of substitution of USDA Pork to replace USDA Turkey on schedule for diversion due to cancellation.

MOTION: AV **SECONDED:** BCSD **VOTE: YES** **NO**

Background: The Lead Agency was notified in July that USDA had delayed the USDA Turkey Thigh scheduled for August-September diversion from PINCO to Brookwood Farms. Based on this information and volatile market conditions, Brookwood Farms is not frontloading commodity products for processing.

PINCO’s Options:

Hold Turkey Thigh on schedule and hope the commodity becomes available sometime in SY 25-26
Use the availability condition under procurement guidance to purchase USDA Pork to divert to Brookwood Farms for similar product(s) until USDA Turkey Thigh becomes available.

PINCO currently has \$1,310,400.01 in remaining USDA entitlement, with an additional \$110,000.00 pending from Foster Farms cancellation; total = \$1,420,400.01.
Turkey Thigh on-hold at Brookwood Farms - \$181,000.00 FMV
USDA Pork for processing: \$56,000.00 per truckload.

- BCSD MOTIONS TO HOLD OFF ON PURCHASING PORK, WILL WAIT TO SEE WHAT THE CDE SAYS ABOUT THE TURKEY. KEPPEL SECONDS THE MOTION.

5. ACTION: PINCO FORECASTING MODEL(S)

It is recommended PINCO's Advisory Committee consider a method-practice to provide manufacturers with needed forecast information in order to improve turnaround and overall lead times.

MOTION: BCSD SECONDED: LAMONT VOTE: YES NO

Background: The ability to purchase K12-USDA processed products PINCO's purchasing model with its manufacturers is becoming more difficult for the vendor attempting to fill PINCO's POs while meeting shelf life requirements against their own production schedule(s).

PINCO's vendors are not asking for any conditional agreement for purchases. What they are requesting is for membership to explore internal processes-options that they could rely on their respective production teams. One step could be to have a forecast spreadsheet for each vendor that PINCO Buyers work with as a template used as an ordering punchboard to track and monitor POs as they're being submitted to the forecast information.

- PINCO BUYERS WILL FORECAST FROM THE PREVIOUS YEARS USAGE 12 WEEKS IN ADVANCE. LEAD AGENCY WILL SEND OUT A SURVEY FOR MEMBER DISTRICT TO FILL OUT.

6. ACTION: 2025-2026 PINCO FOOD SHOW

It is recommended PINCO's Advisory Committee look at different formats for its annual Food Show.

MOTION: TAFT UNION SECONDED: BCSD VOTE: YES NO

- **MOTION TO PUT TOGETHER A FOOD SHOW COMMITTEE TO DISCUSS HAVING A SMALLER FOOD SHOW, WHEN AND WHERE.**

COMMITTEE MEMBERS

**-CHRISTINA -AV
-CHRISSEY-TAFT UNION
-SYED- KEPPEL
-AUDREY- WILSONA
-DELORIS- LAMONT
-HORTENCIA- TEHAPCHAPI**

- **MOTIONED BY: BCSD 2ND: KEPPEL**

7. ACTION: EXECUTIVE COMMITTEE NOMINATION-SELECTION PROCESS

It is recommended PINCO's Advisory Committee fill its vacant Executive Committee positions.

MOTION: AV SECONDED: TAFT UNION VOTE: YES NO

Background: The following is a current list of PINCO's Executive Committee Officers:

President: Joe Cook, Antelope Valley Union High School District
1st Vice President: Eric Sabella, Bakersfield City School District
2nd Vice President: Audrey Cabrera, Wilsona School District
**Secretary: VACANT- WAS FILLED BY SHAWNA BURRIS FROM SOUTH FORK
REGION ONE VACANCY IS FILLED BY SYED ZAIDI FROM KEPPEL**

Region One Representatives: Cristina Tafoya, McFarland Unified School District
Shawna Burris, South Fork School District
Region One Alternate: Andrea Popoy, Delano Joint Union High School District

Region Two Representatives: Chrissy Lee, Taft Union High School District
Christina Reynolds, Antelope Valley Union High School District
Region Two Alternate: VACANT FILLED BY HEIDI MYERS FROM WESTSIDE

The Lead Agency shall update PINCO's Executive Committee and Regions for 2025-2026 once the vacant positions are filled

- LEAD DISTRICT WILL SEND OUT UPDATED MEMBER DISTRICTS REGION LIST ALONG WITH UPDATED EXECUTIVE COMMITTEE OFFICERS AND UPDATED CALENDAR.
- BREAK FOR LUNCH 11:59 AM BACK FROM LUNCH 12:28 PM
- LEAD AGENCY WILL GIVE MEMBER DISTRICTS THE SYSCO BUYING GUIDE AND THE COMMODITY DRAW DOWN FOR CARGILL, SMUCKERS, AND LAND O LAKES.
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8. UPDATE: TRANSPORTATION SERVICES

Background: Lead Agency to present update on PINCO's CA & DOT application, vehicle and staffing process(es) ahead of school opening.

INFORMATION ONLY

9. UPDATE: FUTURE LABS DIGITAL

Background: Ralf and Laura from Future Labs Digital to provide update on testing of PINCO's software program in addition to a tour of the PINCO website currently under development.

- FUTURE LABS WAS NOT ABLE TO MAKE IT TO THE MEETING AND LEAD AGENCY WILL SCHEDULE ANOTHER MEETING WITH THEM SO THEY COULD UPDATE MEMBER DISTRICTS.
- LEAD AGENCY WILL PUT IN PROCEDURES TO SEND OUT A BILL SHOWING THE D.O.D ADMINISTRATIVE COST TO MEMBER DISTRICTS.
- BUYING GUIDE TO REFLECT TURKEY BACKHAUL FOR MICHAEL Bs LASAGNA.
- LEAD AGENCY WILL UPDATE PINCO PROCEDURES MANUAL AND SEND OUT TO ALL MEMBER DISTRICTS.

INFORMATION ONLY

10. UPDATE STOREKEEPER'S REPORT

INFORMATION ONLY

11. UPDATE: PINCO 2025-2026 MEETING CALENDAR

PINCO MEETING CALENDAR
2025-2026

Executive Committee	Advisory Committee
August 7, 2025 (B)	
September 4, 2025 (AV)	September 18, 2025
October 2, 2025 (B)	October 16, 2025
November 6, 2025 (AV)	November 20, 2025
January 8, 2026 (B)	
February 5, 2026 (B)	February 19, 2026

March 5, 2026 (AV)

March 19, 2026

April 9, 2026 (B)

April 30, 2026

May 7, 2026 (AV)

End of year PINCO Advisory Committee Meeting

June 4, 2026 @ PINCO

INFORMATION ONLY

12. ADJOURN: MOTION: AV SECONDED: TEHACHAPI

2:22 PM